

Digital Humanities Initiative at Buffalo

Steering Committee Meeting May 12, 2008 Clemens 904

Agenda

I. Planning for fall event

- **date and venue**
- **formats**
 - workshop
 - lecture
 - response
 - reception with digital displays
 - extracurricular
- **participants**
 - keynote speaker
 - respondent
 - exhibitors
 - reviewers
- **audience**
 - humanities faculty and graduate students
 - CS / media faculty and graduate students
 - regional / national audience?
- **tasks**
 - build timetable
 - reserve space
 - lock in dates with deans, HI & others
 - invite speaker(s) and make travel reservations
 - select caterer, event hotel
 - identify theme for conference
 - develop message for postcard and web invitations
 - develop paper and web programs
 - arrange videotaping?
 - develop extracurricular programming
 - ensure presence of campus (+Bflo) press
 - parcel out the work

II. Review and critique of spring semester

- TEI/XML training
- initial meetings
- wiki, listserv
- appointment of steering committee
- drafting of governance documents
- drafting of call for proposals
- evaluation of proposals
- two work-in-progress / four projects presented

III. Programming for 2008-09 year

- **fall event**
- **regular events**
 - work in progress
 - working groups
 - project clinic
- funded projects
- external meetings
 - TEI
 - Bamboo